

SEARCHING Events Calendars – GUIDE

Follow the screen shots and arrows

CLICK



Click on the **Calendar Icon** to access the Calendar.

FIND or **INSERT** seniors events - morning teas, meetings, workshops, classes, conferences, etc. - anywhere in Australia.


Seniors Events Calendar can help reach more seniors than any single membership list.

Performing a QUICK SEARCH

1. Make a selection
2. Type corresponding info
3. Click

Search for Contains

Records Per Page:

	Start Date	End Date	Name of Event	Recurrent Event
View	Saturday, 29 August 2009	Saturday, 29 August 2009	Seniors' Online Computer Workshop #1	<input checked="" type="checkbox"/>
View	Sunday, 13 September 2009	Wednesday, 16 September 2009	2009 ACSA National Conference - Perth	<input type="checkbox"/>

Performing a QUICK SEARCH

**This Search will display ALL and Every One Event
in **Queanbeyan** included in the Calendar**

**For more precise search (e.g. morning tea for
single parents in Queanbeyan in September), use
the **Advanced Search****

Performing an ADVANCED SEARCH



Home	Community Events	Advanced Search	How to Search	Login to Insert events
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Listing of Community Events in Australia (in chronological order)

Quick Search where	<input type="text" value="Any field"/>	<input type="text" value="contains"/>	<input type="text"/>	<input type="button" value="Search"/>
Events found: 11		Page 1 of 1	Events Per Page: 20	<input type="button" value="v"/>

Performing an **ADVANCED SEARCH**

1. Fill **only** the slots that you need.
2. Identify if you need **ALL** the conditions of your search met, or just any?
3. Then Click on **SEARCH**

Calendar of Events - Advanced search

Search Reset Back to list

Search for: All conditions Any condition

ADVANCED SEARCH

Calendar of Events - Advanced search

Search for: All conditions Any condition

ID	Contains	<input type="text"/>
Start Date	Equals	<input type="text"/> <input type="text"/> September <input type="text"/> <input type="text"/>
End Date	Equals	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Name of Event	Contains	<input type="text"/>
Recurrent Event	Equals	<input type="text"/>
Frequency of Event	Contains	<input type="text"/>
Description of Event	Contains	<input type="text"/>
Event Organiser	Contains	<input type="text"/>
Type of Organisation	Equals	Please select
Category	Equals	Conferences
Keywords	Contains	sustainability
Event Contact Person	Contains	<input type="text"/>
Venue Address	Contains	<input type="text"/>
City/Suburb	Contains	<input type="text"/>
State	Equals	NSW

Performing an ADVANCED SEARCH

- **In this particular case, your search will reflect all sustainability events in NSW in September.**
- **You can make this search even more precise by filling more categories**

ENJOY
